


TOSHIBA
Carrier

Carrier Toshiba Mini VRF Installation Checklist

Site Name:

Address:

City, State:

Zip:

Contact:

Phone:

**CE Northeast
Technical Services**

**NOTE: Please fill one checklist out per system to be started up and commissioned.
Check boxes and fill in fields if applicable.**

Model Number of Outdoor Unit:

Quantity of Indoor Units:

Total number of Mini VRF systems to be commissioned at time of request:

Centralized control type. If two, list both.

Use separate Centralized Control Checklist for startup request.

Prior to startup we recommend you walk the job site referencing the Refrigerant Piping and Control Wiring layout (from Selection Software), supplied by Carrier Enterprise. Note any changes on the selection software drawing and return the drawing to the designer for review. This is necessary to verify that any changes will not break the piping rules and/or alter the corrected capacity of the equipment. This is also what we will use to calculate the additional refrigerant charge for the system. After verification, a revised drawing will be provided. It is important to have the additional refrigerant charge calculation before the end of the evacuation process, see Section 9.3. Please plan accordingly.

1. Outdoor Unit – Placement:

Clearances - Enter actual measurements below:

Front	Inches	Back	Inches
≥ 40" service & air flow clearance.		≥ 8" service & air flow clearance.	

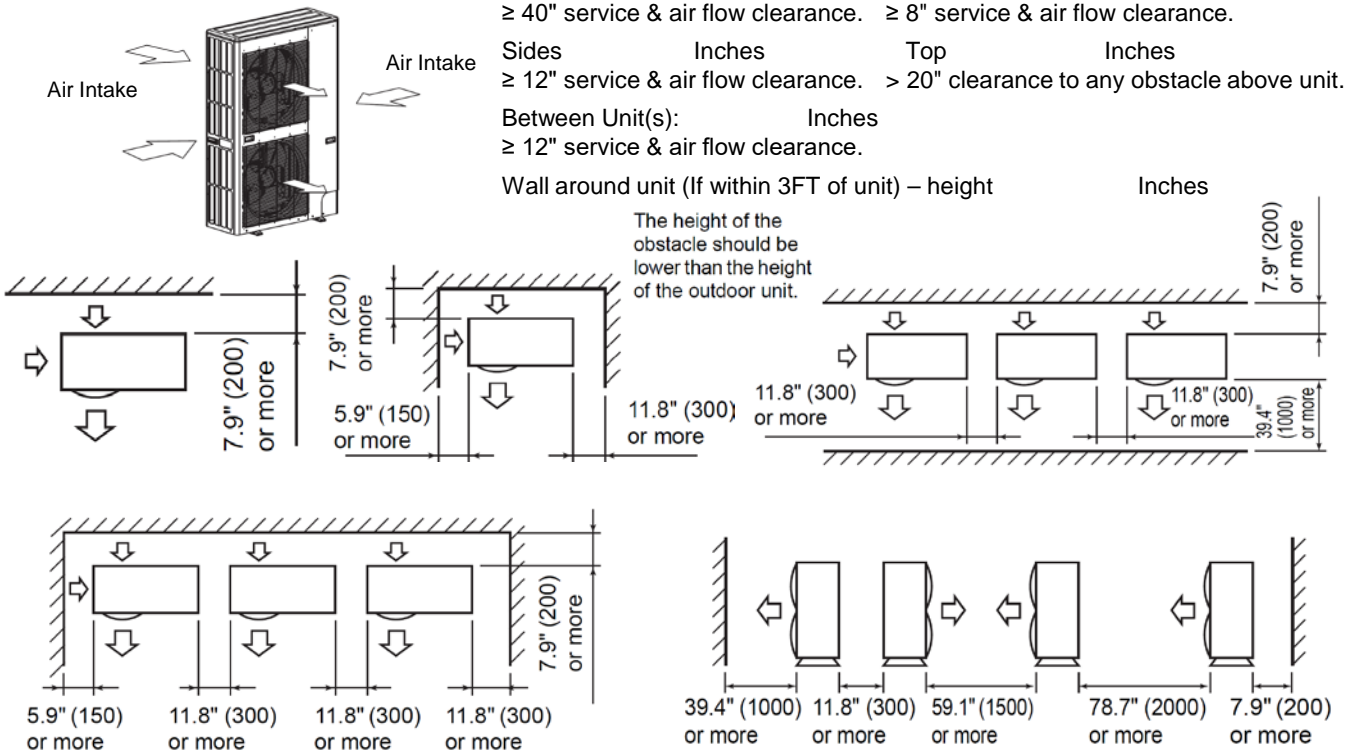
Sides	Inches	Top	Inches
≥ 12" service & air flow clearance.		> 20" clearance to any obstacle above unit.	

Between Unit(s):	Inches
≥ 12" service & air flow clearance.	

Wall around unit (If within 3FT of unit) – height

Inches

The height of the
obstacle should be
lower than the height
of the outdoor unit.




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Contractor:

Address:

City, State:

Contact:

Zip:

Phone:

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2. Outdoor Units – Mounting:

The outdoor unit is level.

Yes No

The mounting base fully supports the unit across front and back.

Yes No

All four anchor bolts have been installed and secured.

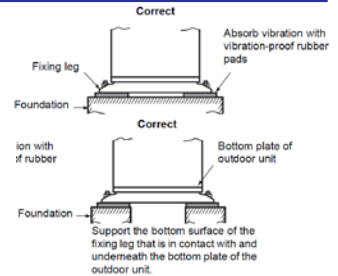
Yes No

There is adequate water drainage, for defrost operation.

Yes No

The mounting base height is more than the expected snow level.

Yes No



3. General Refrigerant Piping:

Do not apply line voltage power to the indoor units until after, pressure test, evacuation and additional charge has been added. When power is applied to the indoor units, the PMV's will close blocking the flow of nitrogen through the system during brazing. Follow the "Pulse Motor Valve (PMV) Forced Open Function, See Section 14. More detail can be found in the Service Manual, page 82.

There are NOT any added refrigerant components - driers, sight glasses, solenoid valves, etc.

Yes No

Full port ball valves may be used for component isolation during service.

Were ball valves installed.

Yes No

If yes, verify all ball valves are in the open position.

Yes No

Ball valves are installed in the correct configuration per their installation instructions.

Yes No

Nitrogen was purged through the system during all brazing.

Yes No

Enter the pressure setting used to purge nitrogen.

PSI

15% brazing rods must be used for all brazed joints.

Yes No

During brazing, a wet cloth was wrapped around valves.

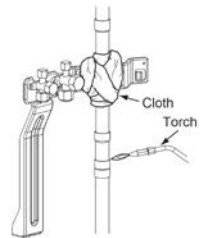
Yes No

A R-410A rated flaring tool to form all flare connections.

Yes No

A back up wrench and torque wrench were used on all flare fittings.

Yes No



Unit: ft-lbs (N-m)

Outer dia. of copper pipe	Tightening torque
Ø1/4 (6.4 mm)	10 to 13 (14 to 18)
Ø3/8 (9.5 mm)	24 to 31 (33 to 42)
Ø1/2 (12.7 mm)	37 to 46 (50 to 62)
Ø5/8 (15.9 mm)	50 to 60 (68 to 82)
Ø3/4 (19.1 mm)	74 to 88 (100 to 120)

4. Outdoor Unit – Refrigerant Piping:

Piping can exits the unit from the REAR, BOTTOM or SIDE.

Field installed refrigerant lines are connected per the outdoor unit Install Manual.

Yes No

Field installed refrigerant lines are within the allowable length & height differences. Outdoor Unit Install Instructions, pages EN18 thru EN20.

Yes No

The field installed refrigerant line sizes and lengths, match the Selection Report*.

Yes No

*If at anytime there is a change in the actual piping installation from the design layout, it must be reported back to the designer for verification.

All refrigerant lines are insulated separately with min. ½" insulation.

Yes No

Check local code, some municipalities require thicker insulation.



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5. Indoor Unit – Mounting:

All indoor unit locations have been verified by Model/Size, site plans & Selection Report.

Yes No

All indoor units are mounted and secured per their installation instructions.

Yes No

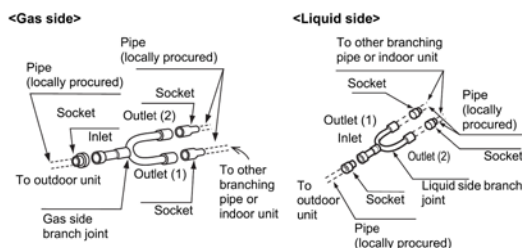
All indoor units are level.

Yes No

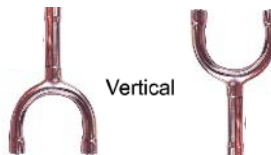
6. Refrigerant Piping – Y & Header Branching Joints:

Y type – Branching Joint:

Branching Joints Heat Pump – RBM-BY55UL



<Gas / Liquid side>
Install the branching pipes horizontally or vertically to make the flow split evenly.



Vertical

Installed with single end always towards outdoor unit.

Horizontal within $\pm 15^\circ$ per instructions.

Yes No

Are there any “Y’s” installed vertically.

Yes No

“Y” joint is supported on both ends.

Yes No

“Y” joints are the correct size and match the locations as shown on the Selection Report.

Yes No

Header type – Branching Joint:

Header Joints Heat Pump – RBM-HY1043UL (4-branch header), HY1083UL (8-branch header)

Gas side installed horizontal within $\pm 15^\circ$ (indoor unit side).

Yes No

Liquid side installed horizontal within $\pm 10^\circ$ (outdoor unit side).

Yes No

Header is supported on both ends.

Yes No

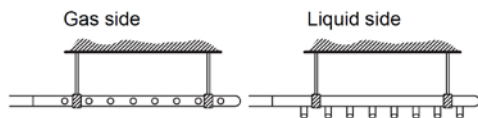
Header joints are the correct size and match the locations as shown on the Selection Report.

Yes No



• Supporting branching header

After heat insulators are applied to the branching pipes, set some hanging metals (locally procured) as support.



<Gas side>

Indoor unit side

(Horizontal line)

Within ± 15 degrees
(A view)

(Horizontal line)

Within ± 10 degrees
(B view)

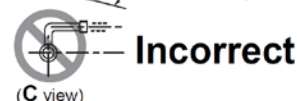
Outdoor unit side

<Liquid side>

(Horizontal line)

Within ± 15 degrees

that it branches horizontally.



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7. Refrigerant Piping – Min. Distances & Traps:

Sockets, joints and insulation were installed per instructions.

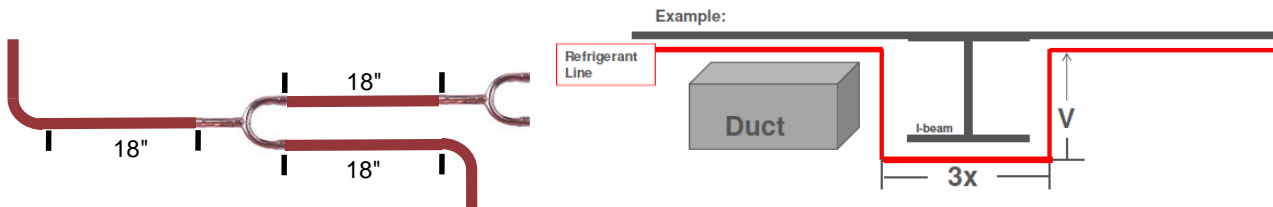
Yes No

Maintain a minimum distance of 18" between branching joints, headers, elbows and equipment.

Yes No

Recommend horizontal to be 3 times that of the vertical when traps cannot be avoided.

Yes No



8. Connectable Capacity:

Indoor unit can connect 50% to 135% of Outdoor unit capacity

*MCY-MAP0367HS-UL is 80% to 135%

The number of indoor unit has not exceeded max.

Yes No

Outdoor unit	Max. number of indoor units
MCY-MAP0367HSUL	6
MCY-MAP0487HSUL	8
MCY-MAP0607HSUL	9

9.1 Refrigerant Piping – Leak Check:

For Heat Pump Systems, connect to the two main refrigeration stop valves at outdoor unit

Yes No

Only use Dry Nitrogen

Yes No

Enter indoor temp/outdoor temps during 24hr Pressure Test start: Inside

°F Outside

°F

Pressure tested for 24hrs. @ 600PSI

Yes No

If not 600PSI enter your final pressure test

PSI

If the pressure test resulted in a loss of pressure, locate and repair the leak(s). Then re-test as above while taken in to account the following. Compare temperature differences above - there could be an approximate 2.6 PSI difference for every 1°F of temperature change. i.e. - If there was a 10°F temperature rise from start to end, the pressure would have increased approx. 26 PSI. Likewise, if there was a 10°F temperature fall the pressure would have decreased by approx. 26 PSI.

9.2 Refrigerant Piping – Evacuation:

Note: Do NOT open service valves until a vacuum of 500 microns or below has been achieved and the additional charge has been added. See Section 9.3 for additional charge instructions.

A micron gauge was used

Yes No

Verify that the micron gauge is connected at a point where it can read the system's pressure at all times during this process, even when the vacuum pump is not running during the hold test.

All refrigeration piping has held below 500 microns for 1 hour. Enter final reading

Yes No

Enter Triple Evacuation readings and times below

Step 1	Microns	Day/Time	Length of Time
Step 2	Microns	Day/Time	Length of Time
Step 3	Microns	Day/Time	Length of Time

Vacuum was broke with additional refrigerant charge

Yes No

If not with what, please explain



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9.3 Refrigerant Piping – Additional Refrigerant Charge:

Do NOT open unit service valves until additional refrigerant charge has been calculated, added and recorded. The selection software calculates the additional refrigerant charge based on the refrigerant piping layout. If at anytime there is a change in the actual piping installation from the design layout, it must be reported back to the designer for verification.

Has the updated copy of Refrigerant Piping & Wiring Layout been sent in to CE.

Yes No

If not send your revised version to your sales representative for updating.

Enter additional refrigerant charge amount - R410A.

Lbs. Oz.

Above is the preferred method of determining the additional refrigerant charge. Refer to the outdoor unit installation instructions for an alternate method. If the alternate method is used, please use the notes page of this document to show how the above amount was calculated. With the system at 500 microns or less the majority (or all) of the additional refrigerant charge can be added at this time breaking the vacuum.

Digital refrigerant scale used to weight in the additional charge on the liquid side of the system.

Yes No

Was the total additional charge added at this time.

Yes No

If NO, enter the amount of charge added at this time.

Lbs. Oz.

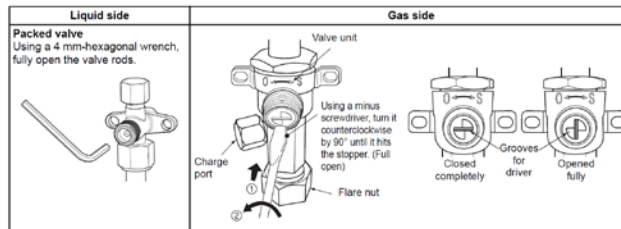
The remainder of the additional charge can be added during the system start up process.

Record additional charge amount inside the outdoor unit using a permanent marker.

Yes No

Open the unit service valves – Suction and Liquid.

Yes No



10. Refrigerant Piping – Insulation:

All refrigerant lines are insulated individually.

Yes No

Pipe insulation has temperature rating > 248°F and ≥ ½" wall thickness.

Yes No

Check local codes where job site is located, some areas by code require 1.5" thickness.

Indoor unit line connections are insulated individually.

Yes No

Heat insulators supplied with branching "Y" & Header joints are installed per their instructions.

Yes No

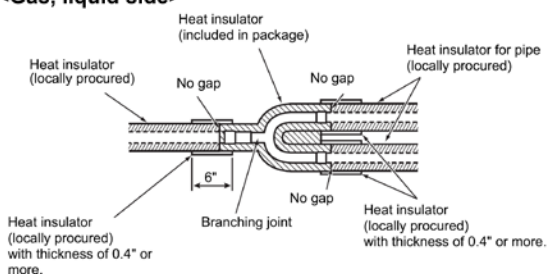
Heat insulators supplied with indoor units are installed per their instructions.

Yes No

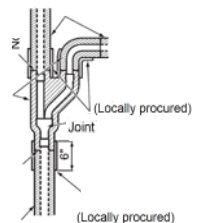
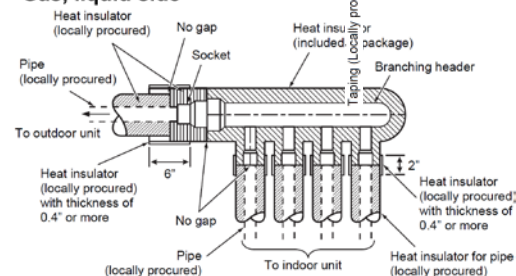
There are no gaps between heat insulators and pipe insulation.

Yes No

<Gas, liquid side>



<Gas, liquid side>





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11. Indoor Unit – Condensate Drain Lines:

The following units either have an internal trap or the drain is located on the positive side of the blower.

High Wall; Compact 4 Way Cassette; 4 Way Cassette; Under Ceiling; Slim Duct; Concealed Duct;
Outside Air and Floor Console Units - Do Not require an external condensate trap.

Verify there are no external traps on the above indoor units.

Yes No

Condensate lift pump accessories are available for most indoor units.

Were any accessory pumps required for this application.

Yes No

If YES, verify these accessories have been installed per their instructions.

Yes No

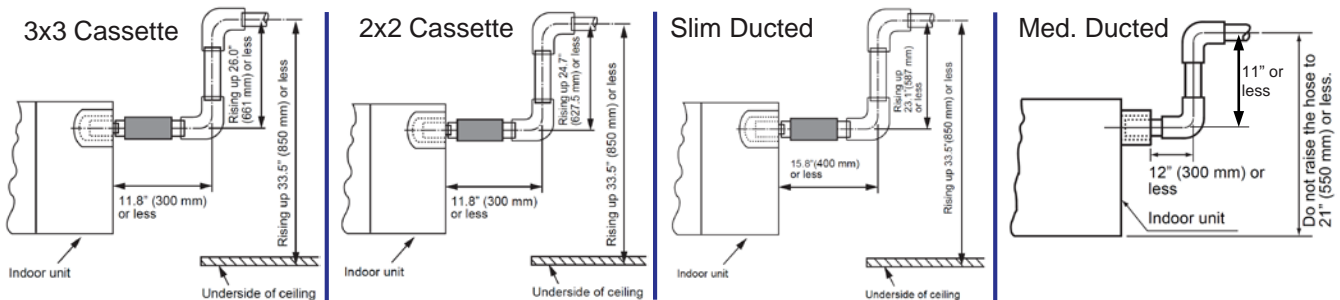
Are there condensate pump safety switch(s) wired to the indoor unit.

Yes No

4 Way Cassette's; Slim Duct and Medium Duct units have a built in condensate lift pump.

Yes No

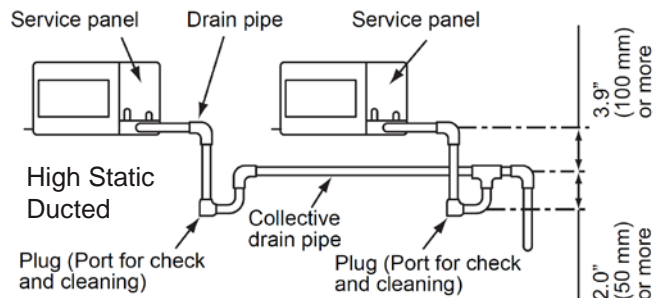
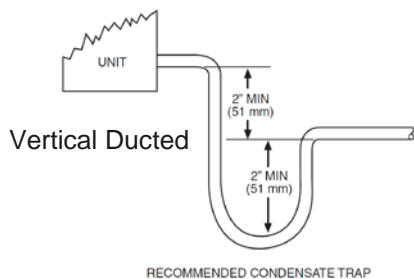
Verify the drain line is installation within the limitations shown in the installation instructions.



Vertical Ducted Fan Coil & High Static Duct units - require an external trap

The drain is located on the negative side of the blower.

Verify the traps are formed per the unit installation instructions.



All drains have been insulated.

Yes No All drains are sloped properly. Yes No

All drains have been checked for leaks.

Yes No All drains are supported properly. Yes No

All drains installed per instructions and local codes.

Yes No


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12.1 Indoor Unit – External Condensate Safety Connection:

The following Indoor Units have a connection on the unit's main PCB.

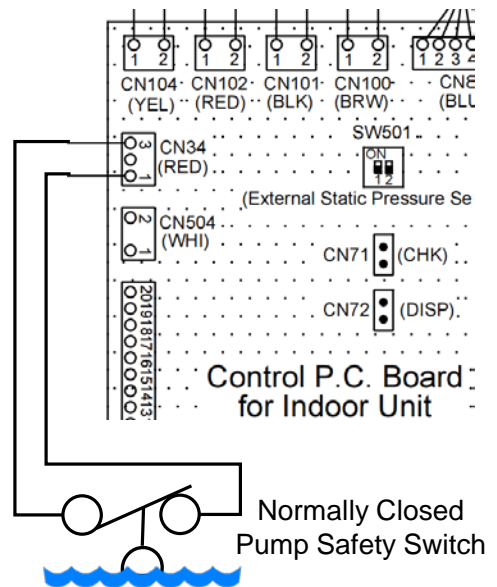
NOTE: Some of these may not show in factory documentation.

MML4 Floor Console Exposed	}	CN30
MMLB Floor Console Recessed		
MMD4 High Static Duct		
MMD1 Outside Air Duct		
MMDV Vertical Duct	}	CN34
MMDP Slim Duct		
MMC1 Under Ceiling		
MMUM Compact Cassette		
MMU2 Cassette		
40QQ Rooftop		
MMDB Concealed Med Duct	}	CN80



Attention:
Zero Volt Connection

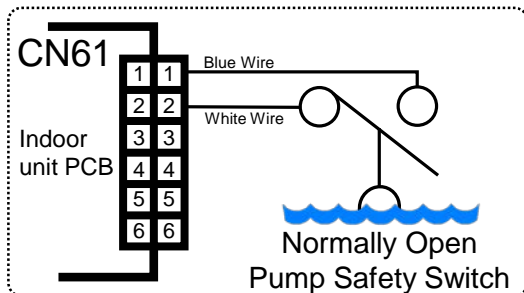
IDU PCB Example



12.2 Indoor Unit – Optional External Condensate Safety Connection:

Optional Kit – TCB-KBCN61HAE

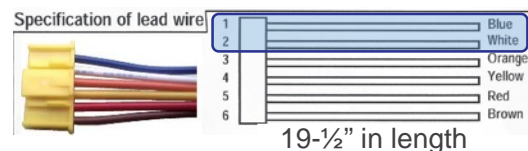
Available for all Carrier Toshiba Indoor Units



Change DN
Code Setting
2E to "0001"



Attention:
Zero Volt Connection



Pin No.	Function	Specification
No.	Function	
1	ON/OFF Input External ON/OFF input	<div> <div> <div>Item code 2E</div> <div>0000</div> <div>(At shipment)</div> </div> <div> <div>Connect</div> <div>Static input</div> <div>0001</div> </div> </div> <div> <div> <div>ON</div> <div>OFF</div> </div> <div> <div>Pulse input</div> <div>prohibition reset</div> <div>OFF & Prohibition</div> </div> <div> <div>No action</div> <div>Heating = Lowest set point</div> <div>Cool/Dry = Highest set point</div> <div>Auto/Fan = neglect</div> </div> </div>
2	0V (COM for 1,2 Pin)	
3	ON/OFF prohibiting/permitting Input signal make permit/prohibit of individual remote controller ON/OFF (During prohibition, LCD is shown "Central controlling mark")	
4	Operation output (Open collector) ON signal output during air conditioner operation (answerback to external)	
5	DC 12V (COM for 4,5 Pin)	
6	Alarm output (Open collector) ON signal output during alarm operation	


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13.1 Electric Wiring – Power Wiring Outdoor Unit:

Every outdoor unit must have a dedicated power supply.

Power supply wiring shall be installed in compliance with NEC and local codes.

Outdoor Unit circuit breaker size. AMP

Outdoor Unit Wire Size. AWG

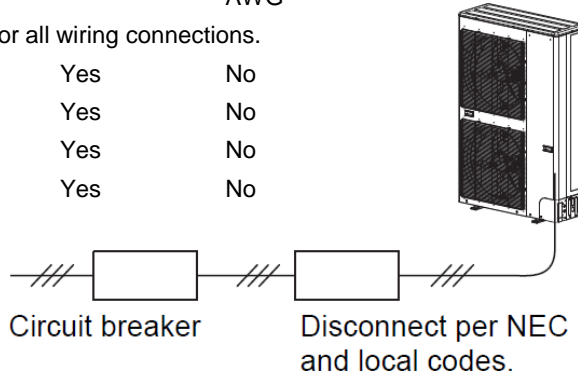
Use crimp style ring connectors for all wiring connections.

L1, L2, wiring connected. Yes No

Ring crimp connectors used. Yes No

Ground wire connected. Yes No

Strain relief wire strap is tight. Yes No



Correct



Not Acceptable

13.2 Electric Wiring – Power Wiring Indoor Unit(s):

The power supply for the indoor units must be separate from the outdoor unit

Enter circuit breaker size.	AMP			L1, L2 wiring connected.	Yes	No
Enter line voltage wire size.	AWG			Ground wire connected.	Yes	No
Strain relief wire clamp is tight.		Yes	No	All indoor units on same circuit.	Yes	No

13.3 Electric Wiring – Control Wiring:

Reference the Selection Report's for Control Wiring layout drawing.

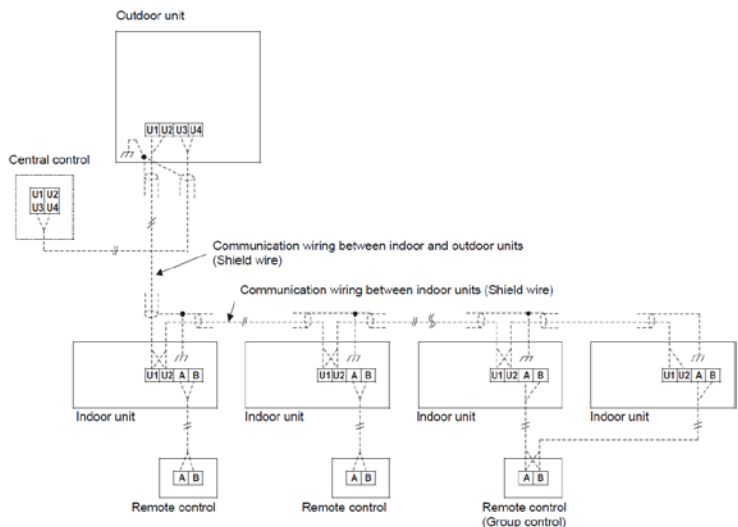
All Control wiring is stranded, 2-conductor. Yes No

If not, enter what was used here.

Wiring shield is connected to the "S" screw. Yes No

U1 & U2 control wiring is connected from the Header outdoor unit and daisy chained to each indoor unit and stopping at the last indoor unit on this refrigerant circuit. Yes No

All shields are connected to the "S" screw. Yes No




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13.4 Electric Wiring – Control Wiring Wired Remote Controller:

Reference the Selection Report's for Control Wiring layout drawing.

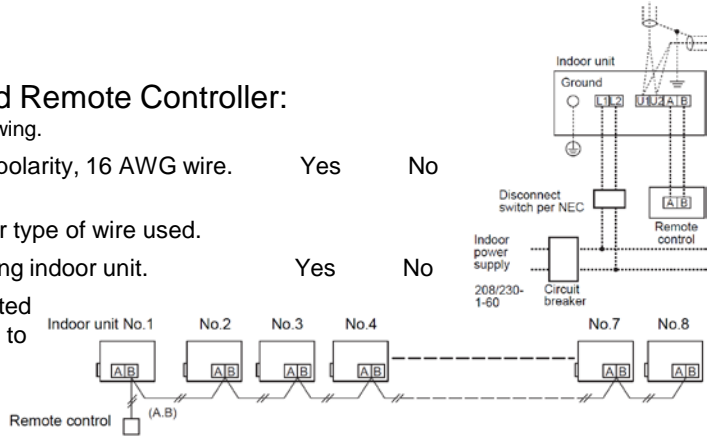
Remote Controller wiring is stranded, 2-conductor, non-polarity, 16 AWG wire. Yes No
 The remote controller does not have to be shielded.

If the remote controller wire is different then above, enter type of wire used.

Remote controller is connected to A & B on corresponding indoor unit. Yes No

For group control of indoor units, A & B wiring is connected to the header indoor unit of the group and daisy chained to the follower unit's A & B terminals.

Are there any group controlled. Yes No



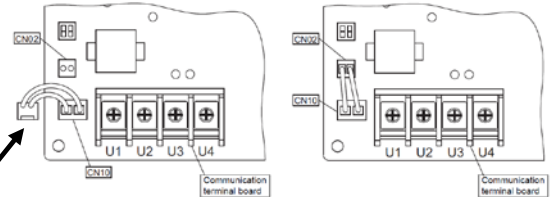
13.5 Electric Wiring – Control Wiring Outdoor Unit:

Indoor Unit daisy chain connected to U1, U2. Yes No

Control wire shield connected to "S". Yes No

White Molex connector CN10 is left unplugged. Yes No

Note: Outdoor unit(s) - leave white plug CN10 connection disconnected as shipped, until addressing procedure has been completed. This is only used for Central Control applications.



14. Final Installation Checks:

All indoor units and outdoor units are installed per the installation instructions.

All condensate lines have been installed, insulated and supported per indoor unit installation instructions, local codes and state codes. Yes No

All refrigerant piping has been installed, insulated and supported per indoor unit, flow selector & outdoor unit installation instructions, local and state codes. Yes No

All control and power wiring has been installed and secured per indoor & outdoor unit installation instructions, local codes and national codes. Yes No

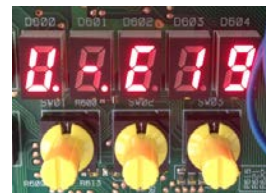
All wired controllers have been installed per the installation instructions. Yes No

All shipping supports (blue tape) have been removed from the indoor blower wheels. Yes No

All equipment covers and panels have been re-installed. Yes No

After the additional refrigerant charge has been added and all of the outdoor unit service valves have been fully opened, power should be applied to the outdoor unit only - for a minimum of 12 hours. **If this is not done start up will not be able to be performed.** Yes No

Do NOT apply power to the indoor units at this time.
 Verify SW01, SW02 & SW03 are all in position 1.
 The control should display - U.-.E19.





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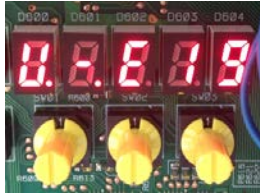
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15. Evacuation Mode – Pulse Motor Valve (PMV) Forced Open Mode:

More detailed information can be found in the Service Manual, page 82.

This function is provided to open or close forcedly PMV for 2 minutes in all the indoor units by the switch operation on the interface P.C. board of the outdoor unit. This function is also used to open PMV fully when turning off the power and executing an operation.

<Operation>



[Open fully] Set the switches SW01 / SW02 / SW03 on the interface P.C. board of the outdoor unit to [2/3/1], and press SW04 for 2 seconds or more. (Display appears on 7-segment display for 30 seconds as follows.) [P.] [FF]

[Clear] After 30 seconds (1 minutes for “Close fully”) after setting up, the opening automatically returns to the normal opening.

16. Start Up Assistance Request:

For start-up assistance - coordinate with CE NE Technical Support a minimum of 2 weeks prior to the expected start-up date. Send us this fully completed form for each system requiring an assisted commissioning. If you have a Centralized Control such as a Touch Screen, BACnet or LonWorks, please fill out a Controls Installation Checklist as well and send both to: CNE.TechService@carrierenterprise.com.

1st Choice Scheduled Date:

2nd Choice Scheduled Date:

Once received our VRF Specialist will call to review these forms, once reviewed CE NE will confirm a date for commissioning.

Forms must be completed by Installing Contractor:

Today's Date:

Company Name:

Technician / Installer:

Signature:

By signing this the contractor confirms all information provided is correct. If CE NE arrives on site and system is not ready for commissioning additional fees may be charged.